WARM SPRINGS PUBLIC SERVICE DISTRICT 92 NORTH WASHINGTON STREET BERKELEY SPRINGS, WV 25411

PHONE: 304-258-4118
FAX: 304-258-7984

AUTHORIZATION FOR CORRECTION & ALLOWANCE ON SEWER ACCOUNTS

| Name: | Date: |
|--|--|
| Address: | |
| Account No. | Information |
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| Explanation. | minte gradistrate austrovino ad arminta |
| and the regime of the supplied the following of the supplied to the supplied t | res on two British and professional september 1975. September 1975 |
| All many of the balance of the other suggests | the state of the s |
| Where was the leak? | The energy special of any engine and the energy |
| Where did the water run? | Selection of Land Manager 184 |
| When did leak occur? Month: | Date: |
| Who fixed the leak? When was the leak fixed? | |
| Attach copy of repair invoice. | |
| Swimming | Pool Information |
| What size is the pool?FtInc | ches In ground Above ground |
| Is the pool round, oval or rectangular? | |
| What is the depth of water in the pool? | material interest of male and phagrics of bangiley |
| How many inches or feet of water was added | to the pool? |
| When did filling begin? | |
| | |
| Customer Signature: | Authorized By: |
| ACKACKOCKOCKOKKOKKOKKOKKOKKOKKOKKOKKOKKOKKOK | ************************************** |
| OFFICE USE ONLY | |
| | |
| Current bill Gallons | SW Credit ST Credit |
| Average bill Gallons | Penalty Credit |

WARM SPRINGS PUBLIC SERVICE DISTRICT LEAK ADJUSTMENT POLICY

FOR SEWER BILLS BASED UPON METERED WATER CONSUMPTION

This Policy will establish the procedure by which Warm Springs PSD (District) will adjust sewer bills that reflect unusual water usage which can be attributed to leakage on the customer's side of the point of service. Leaking commodes, dripping faucets, malfunctioning appliances and similar situations shall not constitute leaks which entitle a customer to a recalculated bill (PSC Rule 4.4.c.1).

The District will recalculate a customer's bill in the following manner:

If it can be proved that the leaking water did not enter the sanitary sewer system, the amount of consumption above the customer's historic usage (average usage of the previous twelve months) will be credited at full tariff rates. If it cannot be proved that the leaking water did not enter the sanitary sewer system, the amount of consumption above the customer's historic usage will be billed at the authorized incremental rate. The District reserves the right to make adjustments to the historic usage calculation if the results are unreasonable.

The leak adjustment request must be received by the District no later than forty-five (45) days from the date of the leak occurrence. The customer will complete the District's Leak Adjustment Request Form and provide proof (receipts for repairs) that a leak occurred and did not enter the sanitary sewer system.

Any customer aggrieved by the District's leak adjustment policy may file a complaint with the Public Service Commission of West Virginia.

This Policy may be modified from time to time by the District's Board of Directors.

Adopted at a regular meeting of the District this 12th day of September, 2012.

Paul S. Zorich, Chairman

Mike Jenkins, Secretary/Treasurer