

Minutes
Warm Springs Public Service District
March 5, 2024

A special meeting of the Public Service Board of the Warm Springs Public Service District (WSPSD) was held at 2:00 PM on March 5, 2024. The meeting was held in the Morgan County Commission meeting room, at the Morgan County Courthouse, Berkeley Springs, West Virginia. The meeting agenda was posted on February 29, 2024, and a copy was delivered to *The Morgan Messenger*.

Chairman Jenkins called the meeting to order at 2:00 PM with all members attending. Mr. Mike Jenkins – Chairman; Mr. Charles Johnson – Treasurer; and Mr. Thomas Stinebaugh- Secretary, were present at the meeting. Also present was Michael Crunkleton, General Manager of the WSPSD; Amber Hixon, WSPSD office manager; Sharon Corrick, Town of Bath; Scott Merki, Mayor Town of Bath by phone; Tom Hall, Town Council Member; Richard Mayhew, BSWW; Greg Schene, Town Council Member; Susan Webster, Town Council Member; Elizabeth Skinner, Town Council Member; Jennifer Wishmyer, Region 9; David Deamer, Region 9; Bill Clark, County Commissioner; Sean Forney, County Commissioner; Joel Tuttle, County Commissioner; Chase Riley, Thrasher via Zoom; Rebecca MacLeod, Town Council Member via Zoom; Rachel Snavelly, Region 9 via Zoom.

The first order of business was to approve the agenda. Director Johnson moved to approve the agenda as posted with Director Stinebaugh to second, the motion passed unanimously.

Item 2 on the agenda, discuss Route 522 Sewer and Water Extension. To begin the discussion, we began with an update on the project. Chase from Thrasher updated that it would be sent out for permitting, needing NPDES permit for stormwater, WVDOH & WVDHHR permits. Jennifer from Region 9 updated that we are waiting for easements, PSC approval and EDA's approval at this point prior to going out to bid. Michael Crunkleton updated that we are waiting on five more right of ways at this point. After this update there was a lengthy discussion in regards to the Route 522 Extension project.

Item 3 on the agenda, discuss and approve legal counsel for Right of Ways in connection with US 522 Sewer project. Chairman Jenkins moved to approve the proposal from Trump & Trump for a cost of \$15,000 for 25-30 easements with Director Johnson to second, the motion passed unanimously.

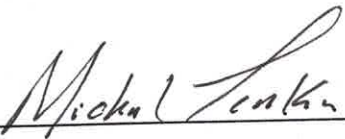
Item 4 on the agenda, discuss and approve PSC counsel for US 522 Sewer project. Director Johnson moved to accept Steptoe & Johnson proposal for PSC counsel at \$5,000 with

Director Stinebaugh to second. A discussion followed with Chairman Jenkins voicing concerns over the cost difference of \$14,000 between Steptoe & Johnson and Bowles Rice for the PSC counsel services. He made a call to Steptoe & Johnson to ask about the cost and was told that the cost was for a straight PSC case with no obstacles. If there are obstacles, they will hit us with a change order. The motion passed two to one with Chairman Jenkins against.

Public comments: No Public comments.

The next Board meeting will be held on March 13, 2024, at 10:00 AM, in the EDA Conference Room, Berkeley Springs, West Virginia.

Chairman Jenkins adjourned the meeting at 3:10 PM.



Michael Jenkins, Chairman

Attest: 

Thomas Stinebaugh, Secretary