

Minutes
Warm Springs Public Service District
February 3, 2025

A special meeting of the Public Service Board of the Warm Springs Public Service District (WSPSD) was held at 10:00 AM on February 3, 2025. The meeting was held in the Morgan County EDA Conference room, Berkeley Springs, West Virginia. The meeting agenda was posted on January 30, 2025, and a copy was delivered to *The Morgan Messenger*.

Chairman Jenkins called the meeting to order at 10:00 AM with all members attending. Mr. Mike Jenkins – Chairman; Mr. Charles Johnson – Treasurer; and Mr. Thomas Stinebaugh-Secretary, were present at the meeting. Also present was Michael Crunkleton, General Manager of the WSPSD; Amber Hixon, WSPSD office manager; Jennifer Wishmyer, Region 9; Chase Riley, The Thrasher Group; Doug Smith, The Thrasher Group; Jason Turner, Steptoe & Johnson PLLC; Jeff Owens, USDA; Steve Mossburg, USDA; Stephanie Hickerson, Region 9 via zoom.

The first order of business was to consider and act upon a proposed Rules of Procedure Resolution. Chairman Jenkins moved to act upon the proposed Rules of Procedure with Director Johnson to second, the motion passed unanimously.

Item 2 on the agenda was to consider and act upon a proposed Resolution entitled: Resolution authorizing the acquisition and construction of certain public service properties consisting of additions, improvements and extensions to the existing sewerage system of Warm Springs Public Service District, and the financing of the cost, not otherwise provided thereof, through the issuance by the district of not more than \$2,900,000 in aggregate principal amount of sewer revenue bonds, series 2025 A (United States Department of Agriculture); Defining and prescribing the terms and provisions of the bonds; providing generally for the rights and remedies of and security for the holder of the bonds; and providing when this resolution shall take effect. Chairman Jenkins moved to act upon a proposed Resolution as presented with Director Stinebaugh to second, the motion passed unanimously.

Item 3 on the agenda was to consider a Draw Resolution for the payment of invoices from the Bonds. Chairman Jenkins moved to approve a Draw Resolution for the payment of invoices from the Bonds with Director Johnson to second, the motion passed unanimously.

Item 4 on the agenda was to consider and act on USDA forms relating to the USDA loan and grant to be used to fund a portion of the Project. Chairman Jenkins moved to approve the loan resolution as adopted with Director Johnson to second, the motion passed unanimously.

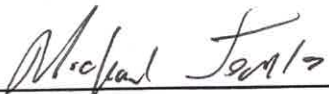
Chairman Jenkins also moved to adopt the grant resolution as presented with Director Johnson to second, the motion passed unanimously.

Item 5 on the agenda was all other matters related to the foregoing. Chairman Jenkins and Director Stinebaugh proceeded with signing all necessary documents related to closing.

Public comments: No Public comments.

The next Board meeting will be held on February 12, 2025, at 10:00 PM, in the Morgan County Commission meeting room, at the Morgan County Courthouse, Berkeley Springs, West Virginia.

Chairman Jenkins adjourned the meeting at 10:15 AM.



Michael Jenkins, Chairman

Attest: 

Thomas Stinebaugh, Secretary