

Minutes

Warm Springs Public Service District

June 24, 2026

A special meeting of the Public Service Board of the Warm Springs Public Service District (WSPSD) was held at 11:00 AM on June 24, 2026. The meeting was held in the Morgan County Commission meeting room, at the Morgan County Courthouse, Berkeley Springs, West Virginia. The meeting agenda was posted on June 22, 2026, and a copy was delivered to *The Morgan Messenger*.

Chairman Jenkins called the meeting to order at 11:30 AM with most members attending. Mr. Mike Jenkins – Chairman and Mr. Jason Didawick – Treasurer, were present at the meeting. Also present was Amber Hixon, WSPSD office manager.

The first order of business was to approve the agenda. Director Didawick moved to approve the agenda as posted with Chairman Jenkins to second, the motion passed unanimously.

The next order of business was the approval for payment of the following 10 operational invoices received. Chairman Jenkins moved to approve payment for the 10 invoices received for \$11,110.82 with Director Didawick to second, the motion passed unanimously.

Advance Refrigeration (June; replace compressor/fan run capistor, labor & travel-Office)	152.00
1 Guardian (June; long & short term disability)	265.45
2 Miss Utility (June; Message fees for May)	116.20
3 Pace (June; wastewater testing-BS, GC, CI, IP, CSP)	360.00
4 United Healthcare (June; dental insurance)	204.66
5 WV Dept of Health (June; bacteriological test Homeopathy Break Room)	23.00
6 WV Unclaimed Property (June; unclaimed property)	621.23
7 EFTPS (June; SS & Medicare Contribution)	2,321.08
8 WV PEIA (June; Health Insurance)	6,963.20
9 WV RHBT (June; PEIA Trust Fund)	84.00
10	
	<u>\$ 11,110.82</u>

Item 3 on the agenda was to discuss and approve budget revision. Discussion was had on revising the budget in the event that the Chief Operator position was filled by hiring outside the current workforce. The budget will be reviewed prior to the next board meeting for more discussion at that point.

Public comments: No public comments

The next Board meeting will a be held on July 8, 2026, at 10:00 AM, in the Morgan County Commission meeting room, at the Morgan County Courthouse, Berkeley Springs, West Virginia.

Chairman Jenkins adjourned the meeting at 12:41 AM.

A handwritten signature in black ink, appearing to read "Michael Jenkins", written over a horizontal line.

Michael Jenkins, Chairman

Attest: A handwritten signature in blue ink, appearing to read "Thomas Stinebaugh", written over a horizontal line.

Thomas Stinebaugh, Secretary